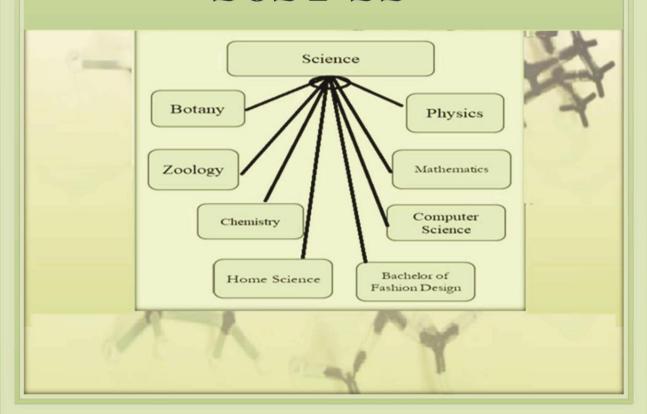
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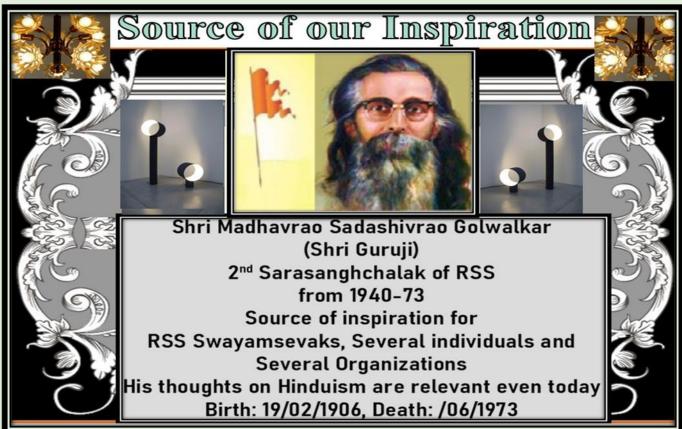
TAI GOLWALKAR MAHAVIDYALAYA RAMTEK

Affiliated to Rashtrasant Tukadoji Maharaj, Nagpur University, Nagpur















MESSAGE FROM THE PRESIDENT Mrs. KANCHANTAI NITINJI GADKARI

I have great pleasure in expressing my thoughts as the President of Shriram Education Society. Education is a process by which a person's body, mind and character are formed and strengthened. It is the bringing of head, heart and mind together-thus enabling a person to develop an all-round personality by identifying the best in him or her. It is a humanizing process.

TGMR is being groomed with the mission in the background. A variety of academic, aesthetic, athletic, cultural and social activities are synchronized into a single academic faculty. It is an ambitious endeavor to impart education in an innovative stress-free manner and to encourage a spirit of challenge and competitiveness. I welcome to you to this unique family and look forward to your valuable association with us for better tomorrow.

I convey my good wishes to all the students and wish them a happy and enjoyable time inour Institution



MESSAGE FROM SECRETARYDT. SAMAYAJI BANSOD

As a Secretary of Shriram education Society, Ramtek, I feel honored to welcome the students from different domains to our institute Tai Golwalkar Mahavidyalaya, Ramtek (TGMR) that take initiatives to improve student's overall performance by various means and motivate them towards achieving their dreams on the grounds of excellence. Learning is a lifelong process that can be fulfilling when the mind is open and the individual is willing to work hands on. Our students are provided with every opportunity to experience the joy of learning in the classroom, on the stage, in a debating arena and in the sports field. With a wide array of academic and co-curricular activities each student isencouraged to show his/her skills and talents.

We are sure that the blend of academics and activities will produce responsible, upright

and bright young men and women ready to face the challenges of life.



MESSAGE FROM PRINCIPAL Dr. RAJESH SINGRU

Welcome to Tai Golwalkar Mahavidyalaya, a milestone of academic excellence and extra-curricular. We create a safe social and physical environment that helps all our students learn and succeed. And this is my firm conviction that you would carry the rich values and traditions imbibed here to greater heights. Our college has the privilege to have healthy and harmonious ambience and the credit goes to the blessing of our elite college management and the diligence put in by learned teachers.

Different activities like NSS, student's welfare, Woman cell, Science education society, inculcate not only the love for social service, discipline, awareness for one's rights and duties, pride for Indian culture and tradition; but also make them good human beings and confident leaders. The college library subscribes all types of books, magazines and e- journals required to be apprised of the latest information to the students at the world level. The college has a distinguished reputation in the field of sports and cultural activities too.

With best wishes and blessing for the upcoming session

EDITORIALS

CENTRAL ADMISSION O	COMMITTEE
Name of the Members	Designation
Dr. Rajesh N. Singru	Chairman
Ms. Swatantrata Sharma	Member
Dr. Vijay Raut	Member
Dr. Vandana Khati	Member
Dr. Chandra Mohan Singh	Member
Shri Amol Yangad	Member
Ms. Ujwala Deorankar	Secretary

Dear Students, The goal of all formal education is to make the student self-sufficient in all aspects. In a country like India where the population has crossed the one billion mark, the race for jobs is becoming tougher and more competitive. Degrees are no more the only benchmark for employability.

Students need to be proficient in soft skills and have the confidence to showcase them. An overall personality development will depend upon the student's participation on diverse platforms, provided by the college. This enhances creativity, communication skills, group compatibility, interpersonal skills, management skills and networking skills. These skills empower students and make them resilient. One such platform is the college magazine and those who availed this opportunity are showcased here. We hope more and more students will feel motivated to grab this opportunity that facilitates their comprehensive growth. Happy Reading!!



GOVERNING BODY	Alumni Association	
Name of the Members	Designation	Dr. Vijay Raut (Coordinator)
Mrs. Kanchantai Nitinji Gadkari	President	Member
Dr. Babasaheb Nandanpawar	Vice President	Mr. Shrikant Choudhary
Dr. Samay M. Bansod	Secretary	Mr. Amol Yangad
Dr. Prashant S. Pande	Member	Mr.Tilak Naikwar
Dr. Ramdasji Ambatkar	Member	Parent Teacher Association
Adv. Shri. Kishorji Naware	Member	Akshay Pande
Smt. Maniktai M. Kashikar	Member	Anandrao Pillare
Smt. Vaijyantitai V. Gokhale	Member	Wamanrao Dixit
Shri. Sharad S. Bansod	Member	Devendra Awathare

COLLEGE DEVELOPMENT COMMITTEE				
Name of the Members	Designation	Name of the Members	Designation	
Mrs. Kanchantai Nitinji	President	Mr. Aman Yadav	Member	
Gadkari	(Management)		(Alumnus)	
Dr. Samay M. Bansod	Secretary	Dr. Chandrashekhar	Member	
	(Management)	Bhusari	(Research)	
Ms. Swatantrata Sharma	Head Nominated	Mr. Vivekji Tatode	Social Service	
	by Principal			
Dr. Vandana A. Khati	Teaching Member	Dr. Vijay Raut	NAAC	
			Coordinator	
Dr. Chandra Mohan Singh	Teaching Member	Dr. Rajesh N. Singru	Principal Member	
			Secretary	
Ms. Ujwala Deorankar	Teaching Member	Mr. Raghav Chopkar	President College	
			Stu. Council	
Mr. Sarang Pande	Non-Teaching	Ms. Ayushi Pillare	Secretary College	
	Member		Stu. Council	
Adv. Kishorji Navre	Member			
	(Education)			

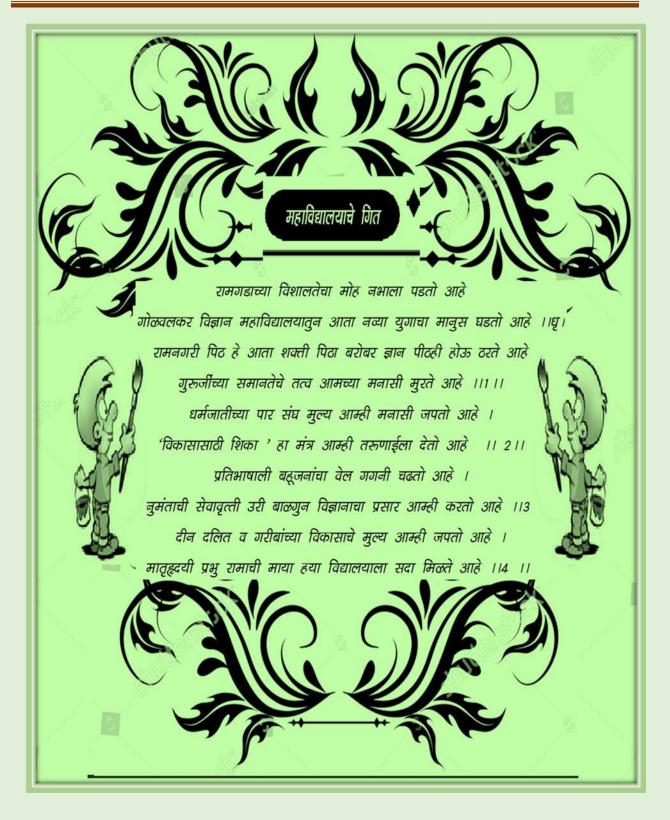
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	ADVISORY BOARD FOR NAAC			
S. N.	NAME			
1.	Sau Kanchantai Gadkari, President, Shriram Shikshan Sanstha Ramtek, Nagpur			
2.	Dr. Samayji Bansod, Secretary, SSS, Ramtek, Nagpur			
3.	Dr. S. K. Raina, International Technical Advisor			
4.	Dr. Chandrashekhar Bhusari, Pro Vice-Chancellor Gondwana University,			
4.	Gadchiroli			
5.	Dr. S. D. Patankar, Ex. Principal Shivaprasad Sadanand Jaiswal College,			
J.	Morgaon Arjuni			
6.	Dr. Jivan Dontulwar, Principal Mohata Science College, Nagpur			
7.	Dr. M. M. Rai, Director, CSBR, RTM Nagpur University, Nagpur			
8.	Dr. Rajesh N. Singru, Principal Tai Golwalkar Mahavidyalaya, Ramtek, Nagpur			
9	Dr. Milind Shinkhede, HOD, Zoology, Sindhu Mahavidyalaya, Nagpur			
10.	Dr. Vijay D. Raut, NAAC Coordinator, Tai Golwalkar Mahavidyalaya, Ramtek,			
10.	Nagpur			

	INTERNAL QUALITY ASSURANCE CELL (IQAC)					
S. N.	NAME	DESIGNATION	NOMENCLATURE			
1.	Dr. Rajesh N. Singru	Principal/Administrative Officer	Chairman			
2.	Dr. Prashant Pande	Management nominee	Member			
3.	Ms. S. Sharma	Senior Teacher	Member			
4.	Dr.Vandana Khati	Senior Teacher	Member			
5.	Dr. C.M. Singh	Dirt. Physical Education	Member			
6.	Ms. Ujwala Deorankar	Librarian	Member			
7.	Ms.Shubhangi Khobragade	Teacher	Member			
8.	Dr. Hemant Jambekar	Industry Expert	Member			
9.	Mr. Amol Yangad	Non-Teaching Representative	Member			
10.	Mr.Pankaj Basakhatre	Non-Teaching Representative	Member			
11.	Mr. Ulhas Itankar	Community Representative	Member			
12.	Mr. Raghav Chopkar	Student's Representative	Member			
13.	Mr. Aman Yadav	Alumni Representative	Member			
14.	DR. Vijay D. Raut	Senior Teacher	Director, IQAC			



TAI GOLWALKAR MAHAVIDYALAYA, RAMTEK



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THREE YEAR DEGREE COURSE -BACHELOR OF SCIENCE (B.Sc.) - TOTAL 5 GROUPS

CBZ, PCM, PMCs Group- Seat is limited to 120 Students only for 1 st Semester

Group	Seats	Medium	Subject Combination	Compulsory Subject
CBZ	80	English	Chemistry, Botany & Zoology	English & Marathi
PCM	25	English	Chemistry, Physics & Mathematics	/Suplimentry English
PMCs	15	English	Physics, Computer Science & Mathematics	for B. Sc. I Sem- I

Home Science Group- Seat is limited to 120 Students only for 1 st Semester

Group	Seats	Medium	Subject Combination	Compulsory Subject
Home Science	120	English Marathi	 Fun. Of Food Science & Nutrition Fun. Of Human Development Fun. Of textile & Clothing Fun. Of Family Res. Management Fun. Of home Science Extension Ecology & Environment Basic Chemistry Basic Computer 	English & Communication Skills for Home SciI Sem- I

Bachelor of Fashion Desigen Group- Seat is limited to 30 Students only for 1 st Semester

Group	Seats	Medium	Subject Combination	Compulsory Subject
BFD	30	English Marathi	 Elements of Design Fundamentals fo Textile, Computer Basics Chemical Processing Traditional Indian Textile 	Functional English for BFD - I Sem- I

PRINCIPAL			
DR. RAJESH N. SINGRU, M.Sc.,	Ph.D. (Chemistry), Head		
TEACHING	GSTAFF		
Dr. Santosh Jenghte (M. Sc., Ph.D.)	Department of Chemistry		
Ms. Swati Tandekar (M.Sc. NET)			
Dr. Rahul Hangarge (M. Sc.,Ph.D.)			
Ms. Swatantrata Sharma (M. Sc., SLET.), Head	Department of Botany		
Mr. Harshawardhan Khobragade (M. Sc., SET)			
Mr. Shrikant Chaudhari (M. Sc., NET)			
Dr. Vijay D. Raut (M. Sc., Ph.D.), Head	Department of Zoology		
Dr. Sushil Lonkar (M. Sc., Ph.D.)			
Dr. Sandeep Bande (M. Sc., Ph.D.)			
Dr. Pankaj Ramteke (M. Sc., Ph.D.)			
Dr. Vandana Khati (M. Sc., Ph.D.), Head	Department of Physics		
Ms. Shraddha Matre (M. Sc.,), Head	Department of Mathematics		
Mr. Atul Thaware (M.C.A), Head	Department of Computer Science		
Ms. Shubhangi Khobragade (M. Sc., NET), Head	Department of Home Science		
Ms. Ashwini Chatte (M. F.D.), Head	Department of BFD		
Dr. Chandra Mohan Singh (M.P.ED., NET, SET,	Department of Physical Education		
Ph.D.)			
CENTRAL	LIBRARY		
Ms. Ujwala V. Deorankar (M.Lib., NET, SET)	Librarian		
Shri Devendrakumar Avthare	Library Attendant		
LABORATO	ORY STAFF		
Shri Rahul Wankhede	Lab. Assistant		
Shri Pankaj Bhasakhetre	Lab. Assistant		
Shri Umesh Gaygaye	Lab. Attendant		
Shri Rahul Garade	Lab. Attendant		
OFFICE STAFF O	F THE COLLEGE		
Shri Sarang Pande	Head Clerk		
Shri Amol Yangad	Sr. Clerk		
Shri Akshay Pande	Jr. Clerk		
Shri Rupesh Raut	Peon		
Shri Vinod Mudliyar	Peon		
Shri Tilak Naikwar	Peon		
Shri Sonaklal Bethekar	Peon		

PROCEDURE AND REQUIREMENT FOR ADMISSION

B.Sc. I 1st Semester is allowed by the principal on the recommendation of the management during the period notified by the college. The admission remains provisional till the university issues the confirmation of admission and registration of students. Duly filled-in forms with attested copies of certificates and mark sheets are to be submitted in the office on or before the dates notified by the college. The application will not be accepted after the submission date is over. One should read carefully the prospectus before filling up the form and follow the instructions given therein. Candidates are to be personally present for admission. No proxy admission is allowed for any course.

ELIGIBILITY

- 1. Admission is granted strictly on merit, subject to availability.
- 2. A minimum of 45% marks is required for applying for Admission.
- 3. Admission Procedure: Intending applicants are to collect the prescribed application form and prospectus from the college office counter or online/offline and submit the duly-filled in application form along with attested copies of documents as per the time schedule notified in the form. Admission was taken according to merit list, displayed on Notice Board or college website on prescribed dates. Failing to appear for same will forfeit admission. For Admission, the duly filled-in Application Form must be accompanied by the following documents:-
- a. Attested copy of the Secondary Board Certificate and Mark-sheet (Class-X)
- b. Attested copy of Higher Secondary Board/Council examination Mark sheet (Class-XII)
- c. Attested copy of School leaving certificate (TC) from the Institution last attended
- d. Attested copy of Character Certificate from the Head of the Institution last attended
- e. Original Gap Certificate or Break Certificate in the form of 'Affidavit' if there is break in studies

Documents to be produced at the time of Admission (B.Sc. Semester I st):

- a. Original Mark Sheet of the last qualifying examination
- b. Original Admit Card/other testimonial for age verification
- c. Original Eligibility/Character Certificate from the Head of the institution last attended
- d. Original Transfer Certificate
- e. Original Caste/Tribe Certificate
- f. Original Migration Certificate (Original Migration Certificate for those coming from other states)

The selected candidate will have to get himself/herself admitted soon after his/her interview is over. Failure to do admission during the given time period will lead to the loss of seat.

First Year students are to submit all the original certificates (Class XII Mark sheet and Class X Pass Certificate and also Migration Certificate for those students who are coming from other states) for registration at the time of admission, failing which the student is expected to submit them himself/herself to the University.

IMPORTANT INFORMATION WITH REGARD TO NEW ADMISSION

- 1. Issue of Prospectus & Forms for the new admission will commence from date of XII results declaration.
- 2. Forms will be filled online/offline to students who have secured a minimum of 45% in Class XII.
- 3. Duly filled-in application forms are to be submitted to the office online/offline on the date specified on the form.
- 4. Scrutiny of application will be done after the submission of forms. The names of eligible candidates will be notified on the college website/notice board for direct admission. Dates for admission will be declared on the College Website/Notice Board along with the lists.
- 5. The selected students will be called for admission along with parent/guardian. The dates of the admission will be displayed on the Notice Board. Failure to report for admission on the date specified with parents/guardian will render the candidate not eligible for admission.
- 6. Against vacancies, Admissions will be opened to students who have secured less than 45% but above 40% in the Class XII examination. Dates for form submission and admission will be notified on the Notice Board.

ADMISSION TO UPPER LEVEL SEMESTERS:

Admission to the B.Sc. 3rd and 5th semesters should be completed as per the information which will be put out on the Website/notice board.

Documents required

- a. Attested Copy of Mark sheets of previous Exams passed
- b. Attested Copy of University Registration card
- c. One copy of recent passport size photograph in College Uniform

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FEE STRUCTURE

For B.Sc. 1st sem. Rs. 100/- (Registration)

For B.Sc. 3rd & 5th sem. Rs. 100/- (Continuation fees)

The Mode of Payment of College Fees for Semester System				
Course	Total College Fees	University Fees	Total Amount	Fee at Admission time
B.Sc. Semester I, III V CBZ Group	4500	500	4900	2600 (2100+500)
B.Sc. Semester I, III V PCM Group	12,075	500	12,575	2600 (2100+500)
B.Sc. Semester I, III V Computer Science Group	12,075	500	12,575	2600 (2100+500)
B.Sc. Semester I, III V Home Science Group	13,383	500	13,883	2600 (2100+500)
B.Sc. Semester I, III V BFD Group	11,240	500	11,740	2600 (2100+500)

Once the Admission is done, only 50% of the amount given will be refunded on the produce of original Receipt only, if the Admission is cancelled before the commencement of classes. No produce of Receipt, no refund. No Refund of fees thereafter.

The students having no scholarship should pay the fee in two installments (2600 at the time of admission and rest in another installment before university examination) The students having scholarship should pay the 2600 fee only. (Rest of the fee will get from scholarship)

College Fee at the time of Admission to B.Sc. I, III, V semester (Rs. 2100)

1. Development & Maintenance Fee: Rs. 1,000.00

2. Co-curricular Activities: Rs. 300.00 3. Tests/Examinations Fee: Rs. 400.00

4. Tree Plantation fee: Rs. 1005. Computer Software: Rs. 100.006. Social functions: Rs. 200.00

(Fresher's Meet, College functions, Seminars, Teachers' Day, Farewell, etc.)

UNIVERSITY EXAMINATIONS

1. ELIGIBILITY FOR UNIVERSITY EXAMINATION

Only those students of the college who had attended a minimum of 75% of lectures delivered and passed all the Internal Tests are eligible for the University examination. The names of such students will be notified on the notice board for filling up of the University forms.

2. REQUIRED DOCUMENTS FOR EXAMINATION FORM FILL-UP

- a. 3 (three) recent passport size photographs in college uniform
- b. Attested photocopies of University registration card and Mark sheets of all the previous examinations passed
- c. Fee clearance certificate
- d. Examination fee (Fees to be notified)

3. ADMIT CARD

The admit card is issued to the students before the commencement of the University examination. Admit Card is issued to students who clear all the dues to the college and have obtained clearance certificate from the library.

SCHOLARSHIP

Scholarship is given to the students belonging to the reserved candidates as per Government of Maharashtra, strictly in accordance with the Government's decisions commutated from time to time for this purpose. The interested students are to apply for Scholarship in prescribed forms available in the college office as per the dates notified. The sanctioning of Scholarship is entirely the responsibility of the Directorate of Higher and Technical Education. The college authority is only facilitating the submission of form. Qualification or Non-qualification of a student for the receipt of Scholarship is determined by the Directorate of Higher and Technical Education.

ATTENDANCE

- a. 75% attendance at classes is compulsory.
- b. Parents' call will be done for the students with less than 75% attendance.
- c. Students' attendance sheet will be displayed on the notice board at the end of the month.
- d. Students' absence from classes will require a letter from the parents/guardian stating reasons for the inability to attend the classes.
- e. Any student, who continuously absents from the classes for 15 days without any prior information, will have his/her name removed from the college register. In case, the student wants to continue his/her classes, he/she has to take admission like a fresh student.

PROHIBITION OF RAGGING

As per the directives of Honorable Supreme Court, ragging in the college campus is strictly prohibited and those found indulging in it will be expelled/rusticated from the institution as per the college rules. Anti-ragging undertaking will be done by all the students.

TGM UNIFORM

To maintain the unique features of the college and to uphold the traditional values of Maharashtra, TGM has its own uniform. The uniform is compulsory. NO UNIFORM NO ATTENDANCE IS THE POLICY. It is compulsory for all students to come in the college decently and neatly dressed.

INTERNAL ASSESSMENTS

Under the Semester System, students will have Internal Assessments done in each semester. This is compulsory and a student failing to secure a minimum of 8 marks for each subject or absence for the same will find himself/herself debarred automatically from the End Semester Examination. Exam form may not be issued to students who have not cleared internal assessment.

MERIT SCHOLARSHIP

TGM prizes have been instituted by the college for the students who excel in the University examinations every year. Students obtaining more than 70% marks (in every subject) in the University examination will be awarded Prize as determined by the College Authority from time to time. The college grants cash award and citation to the Rank Holders in the Final Examination of the University.

There will be a BEST STUDENT Award for college after the second terminal examination result. The highest scoring student in aggregate for the particular subject will receive a Cash Award and Citation.

Best Library user Award

CO-CURRICULAR AND EXTENSION SERVICES

1. **NSS:** The National Service Scheme is a voluntary organization of college students under the Union Ministry of Human Resource Development to inculcate social consciousness and a sense of responsibility, discipline and dignity of labor among youth. The college unit of the NSS is vibrant with activities and takes up a number of adult education and health-education programmes, and Special Camps under the guidance of the Programme Officer.

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- 2. **Moral and Ethical Committee**: The College's Moral and Ethical Committee will try to inculcate religious values, faith experience, knowledge about God and his teaching. This Committee will take care of students by instilling the spirituality to make them men and women of good personality and upright citizens.
- **3. Other Committees:** The College encourages the formation of other Committees under the guidance of the teaching staff. The Committees are **literary & cultural**, **games and sports**.

Literary and cultural Committee encourages and promotes literature related activities such as debates, seminars, workshops, singing, dancing, music etc.

Games and Sports Committee search, expose and develop talents among students in games and sports.

TGM advisory committee intends to promote voluntary blood donation and awareness programmes related to HIV/AIDS and intends to organize outreach programmes to help needy people in the locality.

SEMINARS AND PROGRAMMES:

The College organizes special courses and seminars of varying nature to promote an all-round development of students. Every department will organize a departmental student's seminar for that department.

LIBRARY

Library remains open on all working days but during the office hours only. The library guidelines are as follows:

- 1. The college library is open for borrowing and staff and students will issue the books from library.
- 2. Books shall be issued only after presenting the Borrower Ticket (BT).
- 3. Only two books shall be issued at a time.
- 4. Books issued from the library are to be returned within 7 days. Failure to return would incura late fine Rs. 01/- (One) per day.
- 5. In case of loss or damage of book, original latest price of the book will be recovered.
- 6. Unauthorized lifting of books from the library is a serious offence and stringent action will be taken on such persons.
- 7. Reading materials (Magazines, Newspapers, Journals) in the library only be issued for overnight.
- 8. Silence should be maintained in the library.
- 9. No chatting, and eating of snacks in the library.

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CERTIFICATE COURSE:

The following Certificate courses will be made available in the college besides the normal Academic Programmes;

- 1. Sericulture
- 2. Mushroom cultivation
- 3. Analysis of soil and water
- 4. Measurements and methodology

STUDENT SUPPORT SERVICES

1. Mentoring

All the students of the college will be divided into groups of 30 each or more and assigned to a lecturer who will act as a mentor to the group. The mentors will follow up the students of his/ her group in every possible way – guidance and motivation, monitoring attendance, assessing performance in assignments/tests, etc

2. Counseling Cell

The college has a counseling cell. Teachers are the Counsellors and will be available from time to time for students to seek help.

3. Career Guidance and Placement Cell

The Purpose of this department is to help students to identify their career goals and opportunities. This Cell Conducts guest lectures, career guidance programmes and displays various information regarding career possibilities and placements on the notice board.

4. Anti-Ragging Cell

In accordance with UGC regulations, ragging in all forms is banned in TGM. Any violation in this regard will invite serious censures as deemed fit by the College Authority. Anti-ragging Cell is a vigilance body that prevents any misfortunes. The decision of the Cell shall be final and binding.

5. Grievance Redressal Cell

The college provides a Grievance Redressal Cell where genuine grievances can be addressed. A committee of faculty members is appointed to address the issues. Any student with genuine grievance may approach the Cell or drop a note in the Suggestion Box placed for the same.

6. Women Cell and Sexual Harassment Prevention Cell

A team of Lady Lecturers have been constituted for the purpose. They will look into matters concerning the welfare of the girl students and Lady Staffs and address any issuesof sexual harassment (direct or indirect).

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7. Health Care

An infirmary with basic medical facilities is available in the college. First Aid will be available in the college. Any serious medical requirement will be directed to the general hospital or hospital of our secretary.

STUDENT COUNCIL

The college has a Student Council selected from the Class Captains of various courses. The members will assist the Management in the smooth running of the college and bring to the notice of the concerned authority suggestions of the students for their welfare.

CERTIFICATES/DUPLICATES

Applications for certificates, viz., Transfer, Bonafide, Character, course, age, etc., as well as duplicate documents must be made to the Principal on the prescribed form available from the Office. Incomplete Applications will not be processed. Transfer Certificate will not be issued, if there are any dues to be cleared by the student. The processing fee of Rs. 100/- will be charged for the issue of certificates or duplicate documents.

COLLEGE CANTEEN

The college has a canteen for the convenience of staff and students.

WORKING HOURS OF THE COLLEGE

The college office functions six days a week between 10.00 am and 05.00 pm. Classes are conducted from 10.00 am to 4.00 pm on all days.

COLLEGE HOLIDAYS

Holidays will be outlined in the College Handbook and any change will be informed from time to time.

GENERAL RULES OF DISCIPLINE AND CAMPUS CULTURE

"Education does not mean teaching people to know what they do not know; it means teaching them to behave as they do not behave"

- 1. Dress and appearance of students must be in good taste. We expect all the students to groom their hair properly. Boys with long unkempt hair and unbecoming hairdo will not be tolerated in the college.
- 2. The uniform is compulsory and the students are expected to wear uniform daily. No uniform no attendance is the normal policy unless permitted by the Principal on consideration. Students are to come to college decently and neatly dressed.

- 3. All bonafide students of the college must carry their college Identity Card with them and they will have to produce the same on demand by Principal/College authority/teacher. Loss of Identity Card should be reported to the Principal and an application for new one can be made with the required fine of Rs. 100/- to the office.
- 4. Every student is required to attend all lectures/tutorials/practical except for a strong reason for whith due leave should be obtained from the Principal. If any absence due to emergency should be informed from responsible persons (parent or guardian) and the students should inform the matter in person at the earliest on rejoining the college. Students not having enough percentage of attendance will not be permitted for examination.
- 5. Parents' call will be done for the students with less than 75% attendance.
- 6. Leave applied is not an excuse for condoning a want in attendance. Leave is only an information of an absence for a lawful reason and may be considered as per the need by the Principal. The Principal alone (in his absence, Head of Department) will decide the gravity of the situation in the application of leave and grant or refuse the same. Leave must be signed by parent/guardian.
- 7. The student alone is totally responsible for the absence in the Internal Tests. The college will forward his/her name as absent, which may debar the particular student from the University Examinations. Exam form may not be issued to students who have not cleared internal assessment. Attendance in all Semester Internal Tests is compulsory. In case, one fails to appear for them, he/she may not be eligible for Final Examination.
- 8. Students are expected to read the Notice Board every day. Ignorance of any notification will not be accepted as an excuse for not performing a required activity.
- 9. Students shall maintain silence in classrooms and shall not loiter in the corridors or speak loudly near classrooms, library and office rooms.
- 10. College premises must be kept clean. Disciplinary action will be taken against any student who causes damage to college property or defaces the walls of classrooms, desks, chairs and toilets. There should not be any writing, drawing, painting, etc. on the desks and walls. Desks and chairs must not be taken outside the classrooms. The loss or destruction of building, furniture and equipment of the college will be chargeable individually or collectively.
- 11. Misconduct or misbehavior of any kind towards a teacher, or an employee of the college will be viewed seriously and the college authority will take appropriate action against such students. Violence in any form is unacceptable in TGM educational system.
- 12. Misconduct or misbehavior by any parent or guardian or relatives or any person in support of a student towards the Principal or any member of the Authorities, Staff (Teaching or nonteaching), or employee of the college will invite a dismissal of the son/daughter/ward on whose account the offence is done.
- 13. The college authority will strictly punish misconduct or misbehavior of any kind at the time of meetings or during examinations/curricular or extra-curricular activities.
- 14. Smoking, drinking and use of drugs in any form (use of tobacco, etc.) are strictly prohibited in the college. Chewing pan or smoking cigarettes, spitting etc., within the college campus

- will invite a fine of Rs. 500/-. Anyone indulging in them can invite dismissal after a serious warning.
- 15. Ragging and eve-teasing are serious faults. Students involved in any of the mentioned activities would be suitably punished even with expulsion from the college.
- 16. Students in the college, without the permission of the Principal, cannot form any society or association nor shall any person be invited to address a meeting in the college without the prior permission of the Principal.
- 17. Prior permission from the Principal is to be obtained for displaying or distributing any notices or posters.
- 18. There shall be no money raised for any purpose without the permission of the Principal. Besides, the students will circulate no books, pamphlets or papers, nor tickets for any programme to be sold within the premises. No promotional sales are allowed in the college campus.
- 19. Apart from the programmes listed in the college calendar, the college does not encourage functions and programmes (like picnics, Freshers' meet, etc. other than organized by the college), conducted independently by different groups. No functions of such kinds are permitted within the campus.
- 20. The use of cell phones/mobile phones in the lecture halls, examination halls and during the common functions of the college as well as in the academic area is strictly prohibited. Playing and listening music and viewing pictures on the mobile phones are strictly forbidden within the college building. If found indulging in any of these above mentioned activities, the mobile phone will be taken away for good.
- 21. All the students are highly encouraged to attend all the functions of the college.
- 22. Absence during College function without the written permission from the Principal will be treated as a serious lapse of discipline and hence a fine of Rs. 100/- may be imposed on the absentees as decided by the College Authorities.
- 23. The college authorities are in no way responsible for any indiscipline/misbehavior of students outside the college campus.

Norms of A.T.K.T:					
For	Candidates should have	Candidates should have	Candidates should have		
admission to	passed	satisfactorily completed the term	passed at least 50%		
Semester	in all subjects of following	work and appeared for at least one	subjects of		
	examination	paper of the following exam			
1	2	3	4		
B.Sc. Semester I	XII th class or equivalent				
B.Sc. Semester II		I st semester			
B.Sc. Semester III			Semester I & II		
			Separately		
			(50% subjects from each)		
B.Sc. Semester IV		III rd semester			
B.Sc. Semester V	Semester I and II		Semester III & IV		
			separately		
			(50% subjects from each)		
B.Sc. Semester VI		V th semester			

COLLEGE ANNUAL PROGRAMMES IN SESSION 2019 – 2020















TAI GOLWALKAR MAHAVIDYALAYA, RAMTEK



